

2010 ORIENTATION SCHEDULE

Day 1 – Tuesday, June 15, 2010

7:00 am – 7:30 am – Registration – RL.110

AMA - Harry Bauer - 312-464-5347

7:30 am – Welcome – Louis Ling, MD, Associate Medical Director/ Michael Belzer, MD, Medical Director

7:50 am – Tam Prose, GME Programs Manager
 Judi Shurson, GME Administrative Coordinator
 Kelly Napolitano, RMS Coordinator

8:00 am to 12:00 noon – Groups E, F, G, H – Lectures

8:00 am – 8:30 am - HIPAA/Information Security - Reidun Hanson (Systems Based Practice)

8:30 am – 9:15 am - Patient Safety - Lori Johnson (Systems Based Practice)

9:15 am – 10:15 am - Malpractice-Mike Miller, Hennepin County Attorney (Professionalism)

10:15 am – 10:30 am - **Break**

10:30 am – 10:45 am - Compliance - Andy Mitchell (Professionalism)

10:45 am – 11:00 am - Ethics - Marty McCusker, MD and Catherine Duncan (Professionalism)

11:00 am – 11:30 am - Medical Examiner - Andrew Baker, MD (Medical Knowledge)

11:30 am – 11:45 am - Blood Bank - Betsy Perry and Jed Gorlin (Medical Knowledge)

8:00 am – 12:00 noon – Groups A, B, C and D

| | Payroll/ Benefits (RL.256) | Fit Testing/ Sharps/TB Skin Test/ Lab Draws (OL.200) | ID Badges (RL.150) | Scrubs Louise Hughes (GL.320) | Lockers (Red 2 Locker Rooms) | Coordinators (Resident Lounge) |
|-------|----------------------------------|--|--------------------------|--|---------------------------------------|--------------------------------------|
| 8:00 | B (U of M) | A | C and D | | | |
| 9:00 | A | B | | | | C and D |
| 10:00 | C | D | A and B | | | |
| 11:00 | D | C | | | | A and B |

Group B – U of M paid residents – Susann Jackson (jacks049@umn.edu) – benefits. Sally Sawyer – I-9 forms.

12:00 noon – 12:50 pm – Lunch and Talk – Sleep and Residency, Mark Mahowald, MD, RL.110 (Professionalism)

12:50 pm – 1:00 pm – Resident Assistance Program (RAP), Chris Erickson

1:00 pm - 5:00 pm - Groups E, F, G and H

| | Payroll/ Benefits (RL.256) | Fit Testing/ Sharps/TB Skin Test/ Lab Draws (OL.200) | ID Badges (RL.150) | Scrubs Louise Hughes (GL.320) | Lockers (Red 2 Locker Rooms) | Coordinators (Resident Lounge) |
|------|----------------------------------|--|--------------------------|--|---------------------------------------|--------------------------------------|
| 1:00 | E | F | G and H | | | |
| 2:00 | F | E | | | | G and H |
| 3:00 | G | H | E and F | | | |
| 4:00 | H | G | | | | E and F |

1:00 pm to 5:00 pm - Groups A, B, C, D - Lectures

- 1:00 pm - 1:30 pm - HIPAA/Information Security - Reidun Hanson (Systems Based Practice)
- 1:30 pm - 2:15 pm - Patient Safety - Lori Johnson (Systems Based Practice)
- 2:15 pm - 3:15 pm - Malpractice-Mike Miller, Hennepin County Attorney (Professionalism)
- 3:15 pm - 3:30 pm - **Break**
- 3:30 pm - 3:45 pm - Compliance - Andy Mitchell (Professionalism)
- 3:45 pm - 4:00 pm - Ethics - Marty McCusker, MD and Catherine Duncan (Professionalism)
- 4:00 pm - 4:30 pm - Medical Examiner - Andrew Baker, MD (Medical Knowledge)
- 4:30 pm - 4:45 pm - Blood Bank - Betsy Perry and Jed Gorlin (Medical Knowledge)

Day 2 - Wednesday, June 16, 2010

7:45 am - Registration (1st floor - HCMC parking ramp building)

Groups A, B, C and D - BLS - 8:00 am - 12:00 noon (Medical Knowledge)

7:45 am - Registration (BL.111, BL.112 or BL.114 - check your schedule)

Groups E, F, G, and H - Epic Training - 8:00 am - 12:00 noon (Systems-Based Practice)

12:00 - 1:00 Lunch on your own (food cards will be activated for cafeteria)

1:00 pm - 5:00 pm (BL.111, BL.112 or BL.114 - check your schedule)

Groups A, B, C and D - Epic Training (Systems-Based Practice)

1:00 pm - 5:00 pm (1st floor - HCMC parking ramp building)

Groups E, F, G, and H - BLS (Medical Knowledge)

5:00 pm - 7:00 pm Welcome Reception - Blue Building Courtyard

Day 3 - Thursday, June 17, 2010

Tuberculin Skin Tests Checks - Employee Health will be at both EMS and BL.320 sites

7:45 - Registration - (1st floor - HCMC parking ramp building)

Groups A, B, C and D - ACLS - 8:00 am - 5:00 pm (Day 1) (Medical Knowledge)

12:00 - 1:00 Lunch on your own (food cards will be activated for cafeteria)

7:45 - Registration Groups E, F, G and H - BL.320

8:00 am - 9:00 am - Infection Control - Margaret Simpson, MD, Kathleen Steinmann (Medical Knowledge)

9:00 am - 9:15 am - HIM/Medical Records - Angela Trucano (Systems-Based Practice)

9:15 am - 9:45 am - Fire Safety - Chris Benz (Joint Commission)

9:45 am - 10:15 am - Food, vacations and all the good stuff - Tam Prose (Benefits)

10:15 am - 10:30 am - **Break**

10:30 am - 10:45 am - Residency Management Suite - Kelly Napolitano (Systems-Based Practice)

10:45 am - 11:00 am - Medication Safety - Bruce Thompson (Medical Knowledge)

11:00 am - 11:15 am - Diversity - Lor Lee (Professionalism)

11:15 am - 11:30 am - Customer Service - Jon Hansen and Sheila Moroney (Professionalism)

11:30 - 11:45 am - Lean - Katie Kummer (Professionalism)

11:45 am - 12:00 noon - Coding/Billing - Michelle Callahan (Systems-Based Practice)

12:00 noon - 12:30 pm - Interpreter Services - Kevin Larsen, MD (Systems-Based Practice)

1:00 pm - Groups E, F, G and H - Department Orientation (Podiatry, Surgery, Internal Medicine, Dentistry, Psychiatry)

Day 4 - Friday, June 18, 2010

7:45 am - Registration (1st floor - HCMC parking ramp building)

Groups E, F, G, H - ACLS - 8:00 am - 5:00 pm (Day 1) (Medical Knowledge)

7:45 am - Registration - (BL.111, BL.112 or BL.114 - check your schedule)

Groups A, B, C and D - Epic - 8:00 am - 12:00 noon (Systems-Based Practice)

12:00 noon - 1:00 pm - Lunch on your own (food cards will be activated for cafeteria)

1:00 pm - Groups A, B, C and D - Department Orientation (Transitional, Emergency Medicine, EM/IM, Family Medicine)

Day 5 - Monday, June 21, 2010

7:45 - Registration - (1st floor - HCMC parking ramp building)

Groups A, B, C and D - ACLS - 8:00 am - 5:00 pm (Day 2) (Medical Knowledge)

7:45 am - Registration - (BL.111, BL.112 or BL.114 - check your schedule)

Groups E, F, G and H - Epic - 8:15 am - 12:00 noon (Systems-Based Practice)

12:00 noon - 1:00 pm - **Lunch on your own (food cards will be activated for cafeteria)**

1:00 pm - **Groups E, F, G and H** - Department Orientation (Podiatry, Surgery, Internal Medicine, Dentistry, Psychiatry)

Day 6 - Tuesday, June 22, 2010

7:45 am - Registration (1st floor - HCMC parking ramp building)

Groups E, F, G, H - ACLS - 8:00 am - 5:00 pm (Day 2) (Medical Knowledge)

12:00 - 1:00 **Lunch on your own (food cards will be activated for cafeteria)**

7:45 - Registration Groups A, B, C and D - O9.115a/b

8:00 am - 9:00 am - Infection Control - Margaret Simpson, MD, Kathleen Steinmann (Medical Knowledge)

9:00 am - 9:15 am - HIM/Medical Records - Angela Trucano (Systems-Based Practice)

9:15 am - 9:45 am - Fire Safety - Chris Benz (Joint Commission)

9:45 am - 10:15 am - Food, vacations and all the good stuff - Tam Prose (Benefits)

10:15 am - 10:30 am - **Break**

10:30 am - 10:45 am - Residency Management Suite - Kelly Napolitano (Systems-Based Practice)

10:45 am - 11:00 am - Medication Safety - Bruce Thompson (Medical Knowledge)

11:00 am - 11:15 am - Diversity - Lor Lee (Professionalism)

11:15 am - 11:30 am - Customer Service - Jon Hansen and Sheila Moroney (Professionalism)

11:30 - 11:45 am - Lean - Katie Kummer (Professionalism)

11:45 am - 12:00 noon - Coding/Billing - Michelle Callahan (Systems-Based Practice)

12:00 noon - 12:30 pm - Interpreter Services - Kevin Larsen, MD (Systems-Based Practice)

1:00 pm - **Groups A, B, C and D** - Department Orientation (Transitional, Emergency Medicine, EM/IM, Family Medicine)

Day 7 - Wednesday, June 23, 2010

Department Orientation (check with your coordinator for details)

Day 8 - Thursday, June 24, 2010

Clinical rotations start